

Description and Preparation Instructions for Joint DFG/FAPESP Research Grant Proposals

General information for the applicants

This document describes the instructions for applicants of joint DFG/FAPESP Research Grant Proposals under the terms of the Agreement signed between both Institutions.

1. This joint DFG/FAPESP research funding program shall encompass researchers from universities and research institutions in the State of São Paulo, Brazil, and in the Federal Republic of Germany to develop collaborative research projects.
2. The proposals, with a duration of up to three years, may be sent at any time without submission deadlines. FAPESP and DFG will jointly inform their respective community about this opportunity.
3. The joint proposal must have two Principal Investigators, one in São Paulo and one in Germany. They will be the central contact for the project management towards FAPESP and DFG, respectively.
4. The proposal to be submitted to both funding agencies must have the same scientific kernel and the same total duration. Furthermore, the proposal must clearly specify the activities and scientific contribution to be developed by the researchers in each partner's institution.
5. The proposal will be evaluated independently by FAPESP and DFG according to their regular procedures. The proposals will be funded only if they are approved on both sides.
6. The results will be announced jointly.
7. The research proposal must be accompanied by the proper forms required by each institution (DFG and FAPESP) for regular research grants (please refer to item 11).
8. The joint research proposal should:
 - 8.1. Be written in English language.
 - 8.2. Be submitted to FAPESP and DFG simultaneously.
 - 8.3. Have the same scientific kernel.
 - 8.3.1. the scientific kernel of the joint research proposal should be no longer than 20 pages in length and contain a clear account of the research project, the expected original results and contributions to be achieved as well as the impact

on the scientific (and non-scientific) community. It contains also a review of the state of the art for the research topic and related area, a detailed working plan including the methodology applied to the project, an overview of the required funding, description of the qualification of the involved research teams as well as their complementary and collaborative scientific capacities.

8.4. The scientific kernel of the research proposal should clearly describe the collaborative character of the proposal and should contain the following items:

8.4.1. Title/topic of the research project;

8.4.2. Research area and field of work. Please include your discipline and your field of specialization;

8.4.3. Names of all the applicants and co-applicants and the respective institutions (in Germany and São Paulo). If there are several applicants, please identify who will act as principal investigator(s), assuming responsibility for the overall management of the project and being accountable for the use of the funds granted;

8.4.4. A summary of the research project with approximately 20 lines in length;

8.4.5. A statement indicating if this is a new proposal or continuation of already funded research;

8.4.6. Review or state of the art in the area or topic;

8.4.7. Preliminary work, progress report;

8.4.8. Objectives;

8.4.9. Detailed work schedule including the methodology and procedures;

8.4.10. Results expected from the research project;

8.4.11. Bibliography.

9. In case of approval, the research projects will be funded by each partner institution to benefit their own community of researchers. Funding will be granted from the regular budgets of DFG and FAPESP. There will be no specific additional funds for joint DFG/FAPESP projects.

9.1. The documents of the proposal submitted to FAPESP should be accompanied by a detailed budget of items to be financed by FAPESP itself, according to the required forms for regular research grants (as of item 11 below). A summary of the items to be financed by the DFG counterpart must also be attached.

9.2. The documents of the proposals submitted to DFG should be accompanied by a detailed budget of items to be financed by DFG itself, according to the required forms

for regular research grants. A summary of the items to be financed by the FAPESP counterpart must also be attached.

10. Required additional documents are listed on the web sites of the funding institutions, but all projects should also present:

10.1. Description of the research team in both countries

10.2. Curriculum Vitae of the participants

11. The specific documents for application at DFG and FAPESP and submission instructions may be found at:

11.1. Submission to DFG:

Proposal preparation instructions may be found at www.dfg.de/research_grants.

Proposals should be submitted via DFG's online submission system *elan*: <https://elan.dfg.de/>. After the log-in, please select under the tab *Proposal Submission* > *New Project* > *Individual Grants Programme* > **Proposal for a Research Grant**.

After one click on "start online-form" you will find a general description on Research Grants. The button "Continue" takes you to the page where to select the relevant call: **BRASILIEN FAPESP 2016-2017 – Joint Research Grants**.

11.2. Submission to FAPESP:

Applicants from the state of São Paulo should submit the joint proposal and additional formal documents as required by FAPESP within the Regular Research Grant scheme (*Auxílio à Pesquisa Regular*), according to the guidelines available at [www.fapesp.br/10623].

11.2.1. Exceptionally for this call, proposals submitted under the Regular Research Grant scheme may be funded for a period of up to three (3) years, considering a maximum budget of up to R\$ 100.000, 00 (one hundred thousand *reais*) per year.

12. Additional information

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